



Part-Time Executive Officer: 3 days a week.

Sirovilla is a not-for-profit organisation that owns and operates a retirement village in Highton, Geelong. Sirovilla provides quality, affordable, unit accommodation for older persons. Sirovilla consists of 64 independent living units and is home to approximately 80 people. Sirovilla is managed by an honorary Committee of Management. The Village has three part time staff: an Executive Officer, a Finance and Operations Manager and a Client Services Manager.

The Sirovilla Committee of Management is seeking to appoint an experienced part-time Executive Officer to manage the Village.

This position includes both strategic and operational components. Further details and information including selection criteria and salary details are available at www.sirovilla.org.au.

Enquiries to Geoff Naylor on 0409 740539.

Closing Date: Friday 28th October 2011